

Resource Systems Manager

Slough is a dynamic economic hub at the gateway to London and the Thames Valley, with excellent transport links including the Elizabeth line and proximity to Heathrow Airport. We are seeking exceptional finance professionals ready for a challenging, career-defining role. With a new S151 officer and a balanced budget for 2025/26, we are poised for financial resilience and a bright future. Our Finance and Procurement Teams have a robust improvement programme focused on career development. Be part of our critical transformation and thrive in a supportive, demanding environment.

Join an energetic and dynamic team as the Resource Systems Manager. Slough is dedicated to achieving ambitious finance goals and maintaining a high-performance culture. You will be pivotal in advancing the council's reputation by supporting the delivery of top-tier Enterprise Resource Planning (ERP) accounting systems and other finance related systems (Resource systems). Collaborating with various teams and stakeholders, you will help support the creation of an effective and sustainable organisation that provides exceptional value to residents. This role is instrumental in shaping finance strategies and pushing boundaries for continuous improvement.

Responsibilities:

- Support the Head of Resource Systems
- Direct oversight of 2 members
- Support the management of financial contracts valued at £300,000
- Support the development of innovative ERP systems and other finance related systems
- Collaborate with various teams and stakeholders to drive continuous improvement
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What You Will Do:

- Help develop a talented resources systems team for successful financial outcomes
- Ensure effective financial control and assurance within council systems
- Maintain influential relationships with senior stakeholders to understand future needs and risks
- Support contracts with resource system suppliers to ensure ERP system integrity and development
- Promote continuous improvement within finance using KPIs and aligning with the council's vision

Your Skills:

- Proven expertise in ERP systems, including data management, governance, and analytics
- Strong technical skills with experience navigating challenging environments
- Ability to support change in complex organizational settings
- Excellent communication skills to build influential relationships with stakeholders
- Commitment to equality and diversity in the workplace, fostering a positive environment

Are you ready to lead and transform Slough's financial landscape? We need resilient, adaptable professionals who can develop sustainable strategies, drive procurement excellence, and support broader economic objectives. If you thrive on complexity and see challenges as opportunities, join us in making a real difference. We offer a genuine career-defining opportunity for those who are prepared to step up, challenge the status quo, and make a real difference. If you are a finance professional who thrives on complexity, sees challenges as opportunities, and wants to be part of a transformative journey, we want to hear from you. Apply now and turn potential into performance.

Job Title: Resource Systems Manager

Hours of work: Full time

Location: Slough / Hybrid

Post Pay Level: 9

Responsible for:

None

Number of reports:

Direct reports: 2 FTE

Indirect reports: 0 FTE

Total Managed:

Financial Responsibilities:

None

Main purpose of Job:

As part of the systems teams within the department proactively contribute to the achievement of Slough Finance ambition to be “Best in Class”, to contribute to a high performance and continuous improvement culture supporting delivery of a leading edge Enterprise resource planning (ERP) accounting system, recognising the Strategic importance of a sound Financial Control environment, promoting and embedding best practice methods and standards.

Lead by example in modelling and embedding the council’s values and behaviours, working collaboratively with Members, Senior Leaders, services across the council, partners and stakeholders to deliver the council’s objectives and priorities to help build a sustainable highly effective Best Value organisation and develop our reputation as a successful council delivering great value for its residents.

Main Accountabilities:

1. Strategy implementation

Help implement the council’s strategy on continuous service improvement to ensure delivery of its priorities and value to residents. Provide clear information to support the future development of the service to enable the council to meet its future challenges with a culture of continuous improvement.

2. Corporate working

Contribute to the council’s strategic objectives by working actively with colleagues to build a strong and shared approach to service delivery including to service improvement plans and utilising best practice commercial and financial management skills to deliver strong business cases and value for money. Help changes to be embedded in a sustainable way throughout the organisation. Provide leadership to your team in a way that encourages our staff to recognise their contribution to the strategic objectives the council has set.

Specific responsibility for ensuring the establishment and maintenance of a secure financial control environment that is capable of demonstrating compliance through regular corporate reporting.

3. Service leadership and management

Actively contribute to the integrated delivery, improvement, management and performance of the service, commissioning and managing activity within the council and externally as required, and helping to ensure overall objectives are translated into effective plans and that the service is efficient and locally responsive.

Provide professional management to staff, strengthening skills and competence and fostering a strong culture of standards, performance and accountability.

Specific responsibility for ensuring that corporate systems support budget managers and senior leaders across the Council in the financial and performance management of their services

4. Resources / Financial management

Be proactive in helping achieve tight budgetary control and prioritise use of resources and assets to support the delivery of the council's corporate plan vision and help ensure that the council receives value for money from its expenditure. Contribute to the development of outcome based commissioning models to better achieve strong price competition and transfer of risks through contracts with third parties. Identify and help to develop commercial opportunities.

5. Partners and stakeholders

Liaise, communicate and influence within the council, across partners, agencies and with the wider local and central government community to champion the council's approach to improving services. Help bring together local services and decisions across agencies to reduce demand and help communities more independently support themselves.

6. Business change

Help develop and contribute to the implementation and review of change management programmes to deliver continual improvement. Assist the Slough Finance Management Team and service managers to engender a strong and shared approach to delivering services and provide better support including commercial and financial information to help staff deliver savings.

7. Values and behaviours

Role model positive behaviours, empowering, engaging and encouraging your teams to live and demonstrate the council values, to facilitate achievement of the corporate vision.

8. Compliance

Ensure that all activities within your remit comply with the CIPFA code of conduct, the council's constitution, policies and procedures, Standing Orders, financial regulations, relevant legislation such as Data Protection Act, health and safety and safeguarding responsibilities and that effective systems operate within your remit to manage performance and risk.

9. Equality and diversity

Uphold and promote the aims of the council's equality and diversity policies to ensure non-discriminatory practices in all aspects of work, and that diversity is embedded in everything, from workforce planning and policy development to planning service delivery.

Specific responsibilities

- Support the Head of Finance Systems in ensuring and maintaining an effective financial control environment through the council's finance system through a robust change control process.
- Oversee the Enterprise Resource Planning (ERP) system helpdesk, maintaining high levels of performance standards on resolving incidents and problem management.
- Create and provide support in development of reporting solutions for users of the ERP system including recommending and developing enhancements to system reporting and processes.
- Assist the council's ERP supplier in development work (upgrades, improvement work, module implementations)
- Serve as an in-house ERP system super user and expert, responsible for resolving issues, delivering training, and promoting best practices.
- Work closely with other members of the IT team and other stakeholders to support and implement business solutions.
- Preparation of financial systems and controls documentation – including user guides for all finance system procedures.
- Lead on specific requests from the Head of Finance relating to the ERP system.

Person Specification – Finance Manager Systems CO03 - 1696

Qualifications	Essential / Desirable
Finance qualified/part qualified (CCAB/AAT/CIMA or overseas equivalent) or qualified by experience (Good exposure of working within a financial environment)	E
Post graduate or relevant knowledge and experience, Or relevant knowledge and experience	D
Skills and Experience	
Good knowledge of ERP systems and their financial control environment including data, quality, governance and analytics	E
Experience of working on multiple modules e.g. AP/AR/GL, Planner, Logistics, HR, Payroll	E
SQL and script-writing skills [Excelerator, RERX, Browsers or otherwise]	
1st and 2nd line support experience and be able to escalate higher issues to ERP system supplier (or other partners) directly.	E
Proficient in configuring ERP systems to effectively meet business requirements.	D
Experience in system administration	E
Experience of providing advice and guidance on best practice configured solutions and business process.	E
Experience of working on projects with ERP	E
Demonstrates an awareness of the Values and behaviours expected from Slough Borough Council to promote a positive working environment and culture	D
Knowledge	
Awareness of the issues facing local government and those relevant to service/functional responsibilities, together with the legal, financial and political context of public sector management and the statutory responsibilities of this post.	D
Ability to build and nurture relationships with colleagues and external providers.	E
Ability to lead, motivate, enthuse inform and develop people, both within the team and those in other departments	E
Excellent presentation skills, able to deliver to all levels/stakeholders	E
Excellent communication skills, both written and verbal	E
A commitment to equality and diversity.	E